



SIR ELLIS KADOORIE SECONDARY SCHOOL (WEST KOWLOON)

No. 22 Hoi Fan Road, Tai Kok Tsui, West Kowloon.

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Parents' Letter No. 8

5 December 2023

Dear Parents/Guardians,

**School Picnic (reminder), S.1 After-school Revision Support Class (reminder),
P.6 Information Day & Open Day, Christmas Party & Talent Show, Dress Casual Day,
S1-S5 Half-yearly Examination and Pre-exam After-school Tutorial Classes**

Please be informed of the following matters:

1. School Picnic (Reminder)

The school picnic of this school year will be held on 8 December 2023. Details of the activity are as follows:

Class	Date of Assembly	Time of Assembly	Place of Departure	Destination	Time of Dismissal	Place of Dismissal
S1 – S6	8 Dec 2023	8:15 am	School	Ocean Park	3:30 pm	School

The transportation cost and the ticket fee will be subsidized by the Life-wide Learning Grant. Students are required to wear their P.E. uniform, tracksuit and sports shoes. Long trousers in black, dark/navy blue are accepted. They should prepare their own lunch.

Please be informed that School Picnic is an important school function in which all students are strongly encouraged to take part. **All students must arrive at school on that day before 8:15 am.** Coaches will depart at 9:00 am. Students who do not participate in this activity for health reasons must stay at school under normal school hours. Some assignments will be arranged for them to work on under the supervision of teachers.

For enquiries, please contact Ms YU Dick Kwan at 2576 1871.

2. S.1 After-school Revision Support Class (reminder)

In order to cultivate students' serious attitude towards studying and preparation for examination, it is compulsory for all S.1 students to attend the two sessions of the After-school Revision Support Class in their home rooms under the supervision of our teaching staff. Details are as follows.

Date: Wednesday, 6 Dec 2023

Wednesday, 13 Dec 2023

Time: 3:35 pm- 4:10 pm

Venue: Home rooms of S.1 classes

3. P.6 Information Day & Open Day

Our school P.6 Information Day and Open Day will be held on Friday, 15 December 2023 and it is my pleasure to invite you and your family members to take part in our Open Day celebrations. Various events, activities and performances will be organized and you are welcome to pay a visit to school to enjoy the celebrations.

15 December 2023 (Friday)

- There will be various activities. Students should attend school according to the following table:

Students Concerned	Time
Student helpers and performers only	8:45 am – 12:00 noon
All S.1 to S.6 Students	1:50 pm – 3:40 pm

- Student helpers and performers have to return to school at 8:45 am and report to the teachers in charge of their duties. (*Parents of these student helpers and performers will be informed in due course*).

Details of our P.6 Information Day and Open Day events and activities are as follows:

Date	Time	Event / Activity
15 December 2023 (Friday)	9:45 am – 10:45 am	Opening Ceremony
	10:45 am – 12:00 noon	Workshop (for P.6 students)
	12:00 noon – 12:10 pm	Student helpers receive drinks in Rm 109
	12:00 noon – 1:50 pm	Lunch
	2:00 pm – 2:10 pm	Lining up & 1 st Roll Call (S1 – S6 Students) in playground
	2:15 pm – 2:45 pm	Entertainment Programme (School Hall)
	2:45 pm – 3:30 pm	Workshop
	3:30 pm – 3:40 pm	2 nd Roll Call (S1 – S6 Students) and Dismissal in playground

I look forward to welcoming you at school very soon.

4. Christmas Party and Talent Show

Christmas is a time for celebrations. Please be informed that a Christmas Party and Talent Show will be held on Thursday, 21 December 2023. Details are as follows:

Time	Content
8:15 am - 8:25 am	Roll Call (Playground)
8:25 am - 10:00 am	Class party

10:00 am - 10:15 am	Recess (All MCs, student performers and student helpers report at Room 111)
10:15 am - 10:20 am	Lining up (Playground)
10:20 am 12:45 pm	Talent Show
12:45 pm	Dismissal

5. Dress Casual Day for the Community Chest of Hong Kong 2023

On 21 December (Thursday), our school and the Community Chest of Hong Kong will co-organize a territory-wide Dress Casual Day and invite all students to participate. On this day, instead of school uniforms, students may wear casual clothes or their national costumes to school. The school requires that clothing and appearance should be clean, decent and modest.

The following guidelines should be observed and students who fail to comply may be required to return home:

- a) Clothes should fit properly;
- b) Low cut, midriff, halter neck, off-the-shoulder, spaghetti strap tops and sari with short tops are not allowed;
- c) Trousers should be in good condition;
- d) Shorts, skirts and dresses should be of approximately knee length;
- e) Shoe heels should not be higher than 1 inch; Slippers are not allowed;
- f) Hair should not be coloured in any way and should be tied up properly for girls;
- g) The wearing of jewellery should not compromise safety in any way;
- h) No ear rings for boys.

Students who wish to take part in the Dress Casual Day will be required to make a **minimum donation of \$10** to the Community Chest. Participants will receive a special *sticker*. Kindly complete and return the reply slip, together with your donation, to the Donation Counter and receive a special *sticker* on **18, 19 and 20 December 2023**. I would like to thank you for your support of this worthwhile event.

6. S1-S5 Half-yearly Examination 2023/2024

The captioned examination begins on Thursday, 4 January 2024 and ends on Friday, 19 January 2024. Copies of the Examination Timetable and Examination Regulations and Reminders are enclosed for your reference. The timetable for the oral examination will be posted on the classroom notice board.

- (i) Please note that the results of the Half-yearly Examination and Yearly Examination will be considered for promotion to the next higher form. The following criteria are used in the promotion exercise:
 - (a) *Academic results,
 - (b) Conduct,
 - (c) Attendance,
 - (d) Social service,
 - (e) Contribution to the school,
 - (f) ECA performance,

(g) Awards accrued, etc.

* The academic results will be based on the Grand Total calculated as shown below:

$$\text{Grand Total} = \frac{1}{3} \times \text{Half-yearly Exam Result} + \frac{2}{3} \times \text{Yearly Exam Result}$$

- (ii) The examination syllabi for different subjects will be posted on the school intranet on 7 December 2023. For enquiries in connection with the Examination, please contact Mr. TONG Yat-ting, teacher i/c of Internal Examination at 25761871.

6. Half-yearly Examination After-school Tutorial Classes (2023/2024)

The half-yearly Examination will be conducted from 4 January 2024 to 19 January 2024. To help students prepare for the examination – and in addition to the revision they do at home – students may also attend pre-half yearly examination after-school tutorial classes organized by the school. These tutorial classes will be held from 18 and 19 December 2023 conducted by members of the teaching staff. Your child / ward is welcome to attend the class(es) of his / her choice. For the details of the classes, please refer to the table below.

Let's join hands to work together to encourage our students, your children, to work hard to realize their academic potential!

Date: 18 December 2023 and 19 December 2023

Time: 3:30 p.m. – 4:30 p.m.

Subject Department	18 Dec 2023 (Mon)	19 Dec 2023 (Tue)	
Chinese Language	(S1-S3) Library	(S4-S5) Library	
Chinese for NCS students	(S1-S3) Room 506	(S4-S5) Room 202	
English	(S3) Room 305	(S1) Room 104	(S2) Room 305
Mathematics	(S1-S3) Room 201	(S4-S5) Room 201	
Citizenship & Social Development	(S5) Library	(S4) Library	
Life & Society		(S1-S2) Room 105	(S3) Library
Chemistry	(S5) Chem Lab	(S4) Chem Lab	
Biology	(S5) Bio Lab	(S4) I.S. Lab 1	
Physics		(S4-S5) Phy Lab	
Integrated Science	(S2) Phy Lab	(S1) I.S. Lab 1	(S3) Room 204
BAFS	(S4)	(S5)	

	Room 402	Room 402
Economics	(S4-S5) Room 505	(S4-S5) Room 505
ICT	(S4) CR	(S5) CR
Geography	(S1-S3) Room 203	(S4-S5) Room 203
THS	(S4-S5) Library	
HKDSE PED	(S4) Library	(S5) Library
French	(S1-S2) Room 104	
Hindi	(S1-S2) Room 105	
Urdu	(S1-S3) Room 203	
Chinese History	NCS students (S1-S3) Room 102	(S1-S3, S5) Room 102
Advanced Putonghua		(S1-S2) Room 205

Yours faithfully,

LEE Tung-ching
Principal

This Parents' Letter can be found on our school homepage (<http://www.seksswk.edu.hk/>) and eClass Parent App.

官立嘉道理爵士中學（西九龍）
二零二三至二零二四年度第八號家長信撮要（詳情請參閱英文版）

2023 年 12 月 5 日

各位家長/監護人：

1. 學校旅行日安排(溫馨提示)

本學年的學校旅行將於 2023 年 12 月 8 日（星期五）舉行，安排詳情如下：

班級	集合時間	集合地點	目的地	解散時間	解散地點
中一至中六	上午 8:15	學校	海洋公園	下午 3:30	學校

是次旅行的交通費及海洋公園入場費，將由全方位學習津貼支付。旅行當日學生須穿著體育服及運動鞋，亦可以穿著黑色或深藍色長褲。學生應自行帶備午餐。

學校旅行是學校一項重要活動，同學應踴躍參加。所有學生必須在旅行當天上午 8:15 之前到達學校，旅遊車將於上午 9:0 準時出發。因健康理由不參加是次旅行的學生必須留在學校，在老師的指導下完成校方指定的功課。

如有任何查詢可致電 25761871 與余迪君老師聯絡。

2. 中一課後溫習支援班(溫馨提示)

為培養學生認真的學習態度，並鼓勵他們努力溫習準備考試，所有中一學生須參加兩堂由本校老師教授的課後溫習支援班，詳情如下：

日期：2023 年 12 月 6 日(星期三)

2023 年 12 月 13 日(星期三)

時間：下午 3 時 35 分至 4 時 10 分

地點：中一各班所屬班房

3. 小六學生資訊日暨學校開放日

小六學生資訊日暨學校開放日將於 2023 年 12 月 15 日(星期五)舉行，屆時將有多項不同的活動和表演，誠邀各位家長帶同家庭成員出席。

2023 年 12 月 15 日(星期五)

- 學生須按以下時段回校參與活動：

參與同學	時間
學生工作人員及參與表演的同學	上午 8:45 至 中午 12:00
所有中一至中六級學生	下午 1:50 至下午 4:30

- 學生工作人員及參與表演的同學須於上午 8:45 回校籌備開放日，並需向相關的負責老師報到。
(學生工作人員及表演同學的家長將於稍後接獲通知)

小六學生資訊日暨學校開放日活動安排如下:

日期	時間	項目/活動
2023 年 12 月 15 日 (星期五)	上午 9:45 - 上午 10:45	開幕禮
	上午 10:45 - 中午 12:00	工作坊(供小六學生參加)
	中午 12:00 - 下午 12:10	學生工作人員到 109 室領取飲料
	中午 12:00 - 下午 1:50	午膳
	下午 2:00 - 下午 2:10	全體中一至中六同學在操場集合及點名
	下午 2:15 - 下午 2:45	表演節目(禮堂)
	下午 2:45 - 下午 3:30	工作坊
	下午 3:30 - 下午 3:40	全體中一至中六同學在操場集合及點名後解散

歡迎家長自由參與任何活動。

4. 香港公益金便服日 2023

本校與香港公益金將於 12 月 21 日(星期四)合辦便服日並邀請所有同學參加。學生可於當天不穿校服而穿著便服或民族服裝回校。學校要求學生衣著整齊，儀容得體、端莊。

學生應遵守以下準則，不遵守的學生可能會被要求回家：

- 衣服應合身；
- 不允許穿著低胸、露臍、掛脖、露肩、細肩帶上衣和短上衣紗麗；
- 褲子應完好；
- 短褲、裙子和洋裝的長度應及膝；
- 鞋跟不應高於 1 吋；不允許穿拖鞋；
- 頭髮不得以任何方式染色，女生應妥善紮起頭髮；
- 配戴飾物不應以任何方式危害安全；
- 男孩不得戴耳環

參加便服日的學生必須向公益金捐款至少 10 港元。參與者將收到一張貼紙，請於 12 月 21 日(星期四)便服日當天貼在身上。請填寫回條並連同捐款於 2023 年 12 月 18、19 和 20 日 交回捐款櫃檯，並接收特別貼紙。衷心感謝您支持這項有意義的活動。

5. 中一至中五級上學期考試 (2023/2024)

中一至中五級上學期考試將於 2024 年 1 月 4 日至 1 月 19 日期間進行。考試時間表及考試指引請參閱本通告的英文版。口試時間表將會張貼於各班的通告板上。

(i) 學生能否升級，除取決於上學期考試及學年考試成績外，下列各項因素均在考慮之列：

- (a) *學科成績
- (b) 操行
- (c) 出席率
- (d) 社會服務的表現
- (e) 對學校的貢獻
- (f) 課外活動的表現
- (g) 獲得的獎項

* 學科成績的計算方法如下：

$$\text{總分} = \frac{1}{3} \times \text{上學期考試成績} + \frac{2}{3} \times \text{學年考試成績}$$

(ii) 家長可由 12 月 7 日起透過學校內聯網查閱各科的考試範圍。對於考試的安排，如有任何查詢，請致電 2576 1871 與考試組負責老師湯溢庭先生聯絡。

6. 上學期考試前課後研習班 (2023-2024)

本學年上學期考試將於 2024 年 1 月 4 日至 1 月 19 日舉行，是次研習班旨在增強同學的學習能力及學科知識，為上學期考試打好基礎。

「上學期考試前課後研習班」將於 2023 年 12 月 18 日至 12 月 19 日進行，研習班由本校老師指導，歡迎貴子女參加，以鼓勵他們努力溫習，準備考試。有關詳情請參考本家長信的英文版本。

此家長信可於學校網頁(<http://www.seksswk.edu.hk/>)及 eClass 家長應用程式內查閱。

Reply Slip
Dress Casual Day for the Community Chest of Hong Kong 2023

To: Principal Sir Ellis Kadoorie Secondary School (West Kowloon)

Dress Casual Day

- I would like my child to take part and enclose \$ _____ with this reply slip.
(Parent/Guardian should countersign next to any changes of the amount)
- I would not like my child to take part.

Parent's/Guardian's Signature:

Parent's/Guardian's Name: _____ (IN BLOCK LETTERS)

Contact phone no. : _____

Student's Name: _____ (IN BLOCK LETTERS)

Class & Class No.: _____

Date: _____

回 條

- 本人同意小兒/小女 參加十二月二十一日（星期四）之公益金便服日，並願意捐出 _____元正。（銀碼如有更改，家長必須在旁簽署作實。）
- 本人不同意 小兒/小女 參加公益金便服日。

家長簽署：

家長姓名：

聯絡電話：

學生姓名：

班別及學號：

_____ ()

二零二三年 _____月 _____日